

## Quick Reference Guide to Clinical Print Documents

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The Print Documents screen is accessed by clicking on the following icon from the Dashboard toolbar  
A Child Event must be loaded.



Topic	Document Name	NCLEAD Document Description	Event	How to get fields on document populated correctly	Additional info needed to fill in the template
Consent Refusal	ConsentRefusal.rtf	Consent/Refusal EBL	Child	No fields populate.	Select Tenant/ Owner Fill out Property Address Select Consent to/ Refuse
All Event Info	Event_Print.xls	Generic Event Template	Child	This prints to a web page that you can print manually.	Prints all of information regarding Child Event. All of the BLL Results are listed, and all question pack information.
Form 3651	Form3651.rtf	Evaluation of Child with Elevated Blood Lead Level	Child	Demographic Question Package filled out Clinical Question Package: Answer the 3651 questions and they will populate the document.	You can use the pre-populated information. Save as a Word document, and enter other information manually.
Form 3958	Form3958.rtf	Risk Assessment Questionnaire	Child	Child's name Populates the Patient's Name Field.	You can use the pre-populated information. Save as a Word document, and enter other information manually.